

Greenfield Swimming and Recreation Area Company/ Group Picnic Package

Have your next company/ group picnic at the Greenfield Swimming & Recreation Area



Picnic Package- \$300

- 4 Hour Weekend Pavilion Rental
- Park Admission for 30 Adults
- Meal for 30 Guests:
Meal includes choice of Cheeseburger, Hamburger, or Garden Burger with Chips, Watermelon, & Beverage
- Access to Swimming, Playground, Volleyball, Basketball, and Open Fields

Additional Guests:

Adults: \$12 Children: \$7

*Minimum of 30 Guests. Special Rate Not Available at the Gate.

Spend the day in our recently renovated, 22 acre Green River Swimming and Recreation Area. The Swim area features a covered pavilion, new park playground, new picnic tables and charcoal grills, volleyball court, basketball court, open field space, restrooms, a wooden beach boardwalk, certified lifeguards, walking trails, ADA accessibility, and more.

Company Name: _____
 Contact Name: _____
 Physical Address: _____
 City/ State/ Zip: _____
 Day Phone: _____
 Cell Phone: _____
 Fax: _____
 E-mail Address: _____

Date of Picnic: _____
 Pavilion Rental Time: _____
 Number of Attendees
 Adults: _____ Children: _____

*Please complete, sign, and return this form
 to the Greenfield Recreation Department*

Signature: _____

Picnic Package Base Cost:	\$ 300.00
Additional Guests:	
# of Adults _____ x \$12=	\$ _____
# of Children _____ x \$7=	\$ _____
TOTAL COST:	\$ _____



Greenfield Recreation Department
 20 Sanderson Street, Greenfield, MA 01301
Phone: (413) 772-1553 Fax: (413)773-0115
 recreation@greenfield-ma.gov
 www.greenfieldrecreation.com



We Create Community Through People, Parks, and Programs!

Facility Reservation Policies Agreement

This agreement made this _____ day of _____, 20__ by and between the City of Greenfield through its Recreation Department (hereinafter referred to as "Greenfield") and _____ (hereinafter referred to as "User").

WHEREAS Greenfield wishes to promote the use of its parks and recreational areas and provide for the enjoyment of the general public, and WHEREAS User wishes to use said facilities. NOW, THEREFORE parks and recreation facilities of the City of Greenfield shall be used by User in accordance with the following policies and procedures:

1. Reservations must be made with the Recreation Department with an outline of event plans no later than 2 weeks prior to the proposed use of facility.
2. Applicant hereby assumes responsibility and liability for any and all injury or damage to the person or property of the User or others connected therewith, be they business or personal invites, and further shall indemnify and hold the City of Greenfield harmless in the event of any such injury or damage from any and all claims, awards or attorneys' fees.
3. The applicant will abide by all County, City and other ordinances, rules of Board of Health, Police, and Fire Departments regarding public assemblies.
4. In the event the User wishes to provide amplified music, the music shall be at a volume that can not be heard beyond the park boundaries and shall not be used before 10:00am or after 8:00pm.
5. Facility reservations must be made in advance.
6. The restrooms will be locked at 8:00pm.
7. No glass bottles or containers allowed on City Park/Recreational facilities.
8. The User shall be responsible for its own clean up immediately following the event; the User must leave the area in the same condition in which it was found. In the event that the City must clean up the area following the event, the User shall be charged that expense. The Director of Recreation will determine "same condition," and the Director's decision is final.
9. A \$50.00 refundable damage deposit must be paid with the application. The deposit shall be returned in full following the event provided that the park/recreational facility was left as set forth in Policy 7.
10. Special events attracting more than 75 people may necessitate having police officer on duty, at the expense of the User, to assist with traffic control and parking, at the discretion of the Director of Recreation.
11. This permit may be revoked at any time by the Director of Recreation, Mayor, or members of the City of Greenfield Police Department for violation of the above or any other Park, City or State Ordinance.

The following stipulations shall also apply due to the specific use by the User:

- a: _____
 b: _____

I (We) assume full responsibility for any damages to City of Greenfield property and/or equipment that occur as a result of the requested use. Furthermore, I (We) understand that the City of Greenfield, its staff, and members of the Recreation Department, will not be held liable for any injury or damage which may occur to me, my guests, and/or members of the above named organization and or property during our requested use of the property. Sport groups and organizations not sponsored by the Recreation Department must provide a Certificate of Insurance, naming the City of Greenfield, its agents, servants and employees as additional insured, evidencing the following: *Certificate of general liability insurance with per occurrence and aggregate limits of not less than \$1,000,000.*

Cleaning Fees:

The following additional fee will be assessed for cleaning that is required due to failure of the reserving party to thoroughly police and clean areas after use. This fee will be itemized and billed to the reserving party once the duration of the facility reservation is completed. Security/Damage deposit will not be returned in addition to cleaning charges. Minimum Fee: \$50.00

USER SIGNATURE _____ **DATE** _____

My signature on this form indicates that I have read the Facility Use Request Form, Policy & General Rules and agree to abide by them.

Do not fill out (Office use ONLY)

Company Picnic Packages

Reservation Fee: \$ _____ + Damage Deposit: \$ _____ = \$ _____
 Form of Payment: ___ Cash ___ Check # _____ ___ Visa ___ Master Card ___ Discover
 Account # _____ Exp. Date ___/___

Received By: _____ Entered into RecTrac By: _____ Date: _____

Special Needs/Request/Comments: _____

APPROVED/DENIED

 Christy Moore, Recreation Director approved denied _____
 Date

